

115 學年度新生申請「語文通識—大學英文」課程抵免／免修注意事項

本校日間部學士班新生如欲申請抵免或免修「語文通識—大學英文」課程，請詳閱以下申請規定：

一、申請資格

符合下列任一條件者，可申請抵免或免修本課程，並須於入學當學年度內，依語言中心公告時程完成申請：

1. 持有符合《[國立臺北大學大學英語文課程抵免或免修辦法](#)》第二條或第三條之校外英語檢定成績者。
2. 曾於他校修習課程名稱相同或內容相近之英語課程。

二、辦理時間

✓ 115-1 學期

- 線上申請：(僅限校外英語檢定)
即日起 (取得學號後) 至 115(2026)年 8 月 27 日止。
👉 請於首次登入學生資訊系統時，上傳英檢成績影像檔 (請務必事先準備)。
- 紙本申請：
至 115(2026)年 9 月 3 日止，請攜帶相關證明文件親自至語言中心辦理 (人文大樓 3 樓 308 室)。

✓ 115-2 學期【僅限紙本申請】

- 已於上學期完成申請者，無須重複申請。
- 申請時程：
 - 一般申請：116(2027)年 2 月 22 日至 3 月 2 日、116(2027)年 5 月 1 日至 6 月 30 日
 - 已修課(大學英文或大學英文主題式課程)學生：僅限 116(2027)年 2 月 22 日至 3 月 2 日 辦理，逾期不受理。

三、課程學分處理原則

✔ 申請抵免者請留意：

- 若以課程申請單一學期（2 學分）抵免者，一律視為**抵免上學期**課程。

✔ 申請第 2 學期**免修**者請留意：

若僅修習一學期之「大學英文」（上下學期課程）或「大學英文主題式」課程，因該課程屬全年課程，單一學期所獲學分不列入畢業學分計算，學生仍須依所屬學系規定補修 4 學分。

四、應備文件（限紙本申請）

✔ 以課程申請抵免者

請使用【學士班轉學生或重考生以課程抵免學分】申請表，並檢附下列資料：

1. 申請表（親筆簽名）
2. 原校成績單（正本）
3. 原校課綱（每學期皆須附），內容須包括：
 - 教材用書名稱
 - 評量方式或標準
 - 每週上課進度

✔ 以英語檢定申請抵免／免修者

請使用【抵免】或【免修】大學英文課程申請表，並檢附以下資料：

1. 申請表（親筆簽名）
 2. 三年內有效之英檢成績證明（正本，驗畢歸還）
 3. 親自繳交至語言中心（人文大樓 3 樓 308 室）
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五、其他注意事項

1. 已憑校外英檢成績辦理抵免／免修者（不含僅持學測英文達頂標且英聽為 A 級者），**無須再辦理外語能力指標檢核認證**，且申請通過後**不得取消**。

2. **免修者**須補修的學分課程由各學系決定，**系統不會自動辨識**，因此學生資訊系統中「語文通識（外文）」紅色旗標將**持續顯示**。
 - 若對畢業學分計算有疑問，請洽所屬學系助教確認。
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六、補充說明

- **不適用對象**：應用外語學系學生，相關規定由該系另行公告。
- **申請表下載**：請至語言中心網站「下載專區」。
- **語言中心辦公時間**：週一至週五 08:30–17:30
 - 暑期如需親辦，建議事先來電確認：(02) 8674-1111 分機 66477～66481
- **資料不齊不予受理**：無論線上或紙本申請，若資料不完整即不予受理。

如有任何問題，歡迎洽詢語言中心。

Important Notice: Credit Transfer and Exemption for General Education: College English Courses (Academic Year 2026/2027)

Daytime undergraduate first-year students who wish to apply for exemption or credit transfer of the "General Education – College English Course" are required to read the following application guidelines carefully:

I. Eligibility

Applicants must meet **at least one** of the following criteria, and apply **within the same academic year of enrollment**, according to the schedule announced by the Language Center:

1. Hold a valid English proficiency test score that meets the standards outlined in **Article 2 or Article 3** of the "[Regulations of College English Course Credit Transfer and Exemption at National Taipei University](#) "
 2. Have completed an equivalent or similar English course at another institution.
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II. Application Periods

✓ **First Semester of Academic Year 115 (Fall 2026)**

- **Online Application: (A valid English proficiency test score only)**
From now (after obtaining your student ID) until **August 27, 2026**.
👉 Please upload a scanned copy of your English test certificate upon **first login** to the Student Information System (**prepare the file in advance**).
- **Paper-Based Application:**
Until **September 3, 2026**. Submit the required documents at the Language Center (Room 308, 3rd Floor, Humanities Building).

✓ **Second Semester of Academic Year 115 (Spring 2027) Paper submission only**

- Students who have already applied in the fall semester **do not need to apply again**.
 - Application periods:
 - **General applications:** February 22 to March 2, 2027, and May 1 to June 30, 2027.
 - **Students already placed into classes only from February 22 to March 2, 2027.**
! Late applications will not be accepted.
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III. Credit Handling Guidelines

✓ For **Course Credit Transfer** applicants:

- If you apply for Credit Transfer **only for one semester (2 credits)**, it will be **counted as the first semester** by default.

✓ **Notice for Students Applying for Exemption in the Second Semester:**

If a student takes only one semester of the “College English” course (a two-semester sequence) or the “College English Thematic Course,” the credits earned from a single semester will not be counted toward graduation, as these are year-long courses. The student is still required to make up 4 credits in accordance with their department's regulations.

IV. Required Documents (Paper Applications Only)

✔ **For Course-Based Credit Transfer Applicants:**

Use the form titled "**Credit Transfer Application for Transfer or Re-Enrolled Students**", and include the following:

1. Completed and signed the application form
2. Official transcript from your previous institution
3. Course syllabus for each semester you are applying to transfer, clearly indicating:
 - Textbook used
 - Evaluation methods or grading criteria
 - Weekly course schedule

✔ **For English Proficiency Test Applicants (Credit Transfer /Exemption):**

Use the form titled "**Application for Credit Transfer /Exemption of College English**", and submit:

1. Completed and signed the application form
2. Official English test certificate issued within the past **three years** (original, will be returned after verification)
3. Submit documents **in person** at the Language Center (Room 308, 3rd Floor, Humanities Building)

V. Additional Notes

1. Students who have already been granted exemption or credit transfer based on English proficiency test scores (excluding those using the result "Excellent" level in English on the General Scholastic Ability Test (GSAT) for the respective year and an A-level grade in the Test of English Listening Comprehension (TELC) for high school students administered by the College Entrance Examination Center) **do not need to apply for foreign language proficiency verification afterward, and cannot request a withdrawal of the credit transfer or exemption**
2. For exempted students, the department must arrange the 4 credits required to fulfill the graduation requirement.
 - The system cannot automatically determine which course replaces the English course; thus, the red flag for "General Education (Foreign Language)" will remain visible.

- Please consult your department if you are unsure whether you meet the graduation credit requirements.
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VI. Supplementary Information

- **Not applicable to:** Students in the Department of Applied Foreign Languages (their requirements will be announced separately by the department).
 - **Application forms are available on the** Language Center website, in → Download Section.
 - **Language Center Office Hours:** Monday to Friday, 08:30–17:30
 - During the summer break, please **call in advance** before visiting in person: (02) 8674-1111 ext. 66477–66481
 - **Incomplete applications will not be accepted:**
Regardless of whether the submission is online or on paper, **incomplete documentation will result in application denial.**
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If you have any questions, feel free to contact the Language Center.